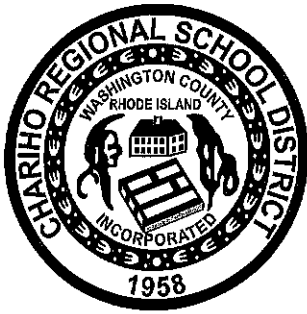


FYI



**Chariho Regional School District**  
**Office of the Director of Administration & Finance**

455A Switch Road  
Wood River Junction, Rhode Island 02894

**All Kids. All of the Time.**



CATHERINE M. GIUSTI  
School Committee Chairperson

GINA M. PICARD  
Superintendent of Schools

EDWARD DRAPER  
Director of Administration & Finance

LYNN GOUVIN  
Asst. Director of Administration & Finance

To: Gina Picard  
From: Ned Draper  
Date: February 7, 2024  
Subject: Facilities maintenance and capital spending FY21-23

Please find attached four documents:

1. Summary of RI Energy/National Grid lighting retrofit project spending by location. Value \$1.4M, cost to district roughly \$1 million performed FY21-23. Replaced existing fixtures with high efficiency LED units which save energy, reduce maintenance and obtained over \$400K of rebate incentive. This is paid by on-bill repayment program.
2. Summary of overall maintenance and capital spending across the district as reported to RIDE for both routine Maintenance (staff time, contracts, and related support of Buildings and Grounds and does NOT include janitorial services). The Capital Improvement line includes overall bond payment cost. There are (4) active bonds at present;
  - a. 2010A-\$4.8M 2011G-\$3.8M, 2011B-\$11M, and CALA 2017J \$5M. The local cost to repay these bonds after all rebates and incentives is roughly \$800K/year, and all bonds were used to support the campus location buildings.
3. Three pages, detail of projects completed and submitted to RIDE for 61% (and bonus as eligible) housing aid reimbursement. As noted in prior communication and part of the RGB litigation and pause of the Housing Aid Phase II application, the housing aid approvals concluded in FY21 and only emergency approvals up to \$500K/year were eligible for reimbursement thereafter. Total of \$1,874M spent FY21-23.
4. Summary report of Elementary and Secondary School Emergency Relief Fund (ESSER) and other grant spending on facilities projects across the district, spending to about \$725K.
5. Lastly, the approximate value of projects and maintenance related to our elementary school locations during this time period has been (\$25K applied to HEPA units for each):
  - a. Ashaway (\$81K+\$112K+203K+\$115K+\$25K) = \$536K
  - b. Charlestown (\$128K+\$186K+121K+\$222K+\$25K) = \$682K
  - c. Hope Valley (\$52K+\$114K+84K+\$101K+\$25K) = \$376K
  - d. Richmond (\$142K+\$937K+231K+\$167K+\$25K) = \$1,502K

Thank you.

The Chariho Regional School District does not discriminate on the basis of age, sex, marital status, race, religion, genetic information, national origin, color, political affiliation, veteran status, sexual orientation, gender identity or expression, or disability in accordance with applicable law.

Telephone: (401) 364-3260 Fax: (401) 415-6076 Voice/TDD: (401) 364-1171

Combined Energy Efficiency Project Summary  
 Chariho Regional School District  
 Facility Conditions: Energy Consumption – LED Lighting  
 Winter 2022



**nationalgrid**

A National Grid On-Bill Repayment (OBR) Project



**Total Project Savings over 15 Years - \$2,333,997**

**Chariho Regional School Applications**

Facility name	NGRID Application Number	Application Cost of Installed ECMs	NGRID Downstream Incentive	Net Cost NGRID Funded On Bill Repayment	Simple Payback (Years)	Field Light Cost Distribution	Net Cost Adjusted NGRID Funded On Bill Repayment	Adjusted Simple Payback (Years)	OBR (Years)	Energy Savings Annually
			(LESS)							
High School	11259890	\$ 280,558	\$ 86,810	\$ 193,748	4.0	\$ 36,252	\$ 230,000	4.8	5	\$ 48,264
Middle School	11259888	\$ 302,606	\$ 118,805	\$ 183,801	3.7	\$ 46,199	\$ 230,000	4.7	5	\$ 49,277
Technical School	11259886	\$ 120,118	\$ 34,560	\$ 85,558	4.0	\$ 18,447	\$ 104,000	4.9	5	\$ 21,252
Ashaway	11259884	\$ 80,770	\$ 33,125	\$ 47,645	3.7	\$ 12,589	\$ 60,234	4.7	5	\$ 12,731
Charlestown	11259887	\$ 127,520	\$ 48,525	\$ 78,995	3.7	\$ 21,005	\$ 100,000	4.7	5	\$ 21,112
Hope Valley	11259889	\$ 51,600	\$ 19,910	\$ 31,690	4.8	\$ -	\$ -	4.8	5	\$ 6,575
Richmond	11812060	\$ 141,711	\$ 48,565	\$ 93,146	4.9	\$ -	\$ 93,146	4.9	5	\$ 18,864
455 Switch Rd	TBD	\$ 119,274	\$ 22,396	\$ 96,878	5.1	\$ -	\$ 96,878	5.1	5	\$ 17,876
Football Field	11976707	\$ -	\$ 9,600	\$ -	19.0	Zero	Zero	NA	NA	\$ 7,534
<b>Totals</b>		<b>\$ 1,876,554</b>	<b>\$ 422,296</b>	<b>\$ 954,258</b>	<b>4.7</b>	<b>134,492</b>	<b>914,258</b>			<b>\$ 203,485</b>

\*Energy Conservation Measure

**Additional Return on Investment- Order of Magnitude**

Facility name	NGRID Application Number	District Payment	Net Cost NGRID Funded On Bill Repayment	15 Year Maintenance Savings	15 Year Energy Savings	Adjusted Simple	Total Savings	15 Year Net Savings	OBR YEARS
High School	11259890	\$ -	\$ 230,000	\$ 41,457	\$ 811,713	4.8	\$ 853,170	\$ 623,170	5
Middle School	11259888	0	\$ 230,000	\$ 27,755	\$ 686,750	4.7	\$ 714,505	\$ 484,505	5
Technical School	11259886	0	\$ 104,000	\$ 15,808	\$ 328,423	4.9	\$ 344,231	\$ 240,231	5
Ashaway	11259884	0	\$ 60,234	\$ 11,102	\$ 199,460	4.7	\$ 210,562	\$ 150,328	5
Charlestown	11259887	0	\$ 100,000	\$ 14,768	\$ 323,165	4.7	\$ 337,933	\$ 237,933	5
Hope Valley*	11259889	\$ 31,690.00	\$ -	\$ 5,369	\$ 108,044	4.8	\$ 113,413	\$ 81,723	5
Richmond	11812060	0	\$ 93,146	\$ 19,396	\$ 282,960	4.9	\$ 302,356	\$ 209,210	5
455 Switch Rd	TBD	0	\$ 96,878	\$ 16,125	\$ 268,140	5.1	\$ 284,265	\$ 187,387	5
Football Field	11976707	0	Zero	\$ 6,500	\$ 113,010	NA	\$ 119,510	\$ 119,510	NA
<b>Totals</b>		<b>\$ 31,690.00</b>	<b>\$ 914,258</b>	<b>\$ 158,280</b>	<b>\$ 3,121,665</b>		<b>\$ 3,279,945</b>	<b>\$ 2,333,997</b>	

Annual Savings greater than \$203,000 Per Year after 5 Year Simple Payback  
 Football Field Funded by OBR instead of Capital Projects or Maintenance Budget (No Cash Outlay)  
 Lighting Meets NE-CHPS and NEEP Protocol Version 3.2 for High Performance

\* Hope Valley paid by cash in the amount of \$31,690

Charlho Regional School District - Maintenance and Capital expenditure reports to Rhode Island Department of Education

School	Items	FY19	FY20	FY21	FY22	FY23	5 yr total	5 yr avg	Avg \$/gsf	\$ mtc rank
Ashaway Elementary School (98106)	Capital Improvement Subtotal	531,855	25,098	2,379	115,108	29,474	\$ 703,914	\$ 140,783	\$ 4.57	2
	Maintenance Subtotal	97,207	91,388	110,183	87,958	85,899	\$ 472,635	\$ 94,527	\$ 3.07	
	Grand Total	629,062	116,486	112,562	203,066	115,373	\$ 1,176,549	\$ 235,310	\$ 7.65	
Charlho Alternative Learning A (98108)	Capital Improvement Subtotal	694,815	713,996	703,950	694,781	709,322	\$ 3,516,864	\$ 703,373	\$ 53.68	1
	Maintenance Subtotal	27,317	48,833	71,051	52,894	50,298	\$ 250,393	\$ 50,079	\$ 3.82	
	Grand Total	722,132	762,829	775,001	747,675	759,620	\$ 3,767,257	\$ 753,451	\$ 57.50	
Charlho Career and Tech Center (98102)	Capital Improvement Subtotal	112,264	161,627	26,120	25,996	61,685	\$ 387,692	\$ 77,538	\$ 1.92	6
	Maintenance Subtotal	29,371	50,976	84,516	69,084	69,513	\$ 303,460	\$ 60,692	\$ 1.51	
	Grand Total	141,635	212,603	110,636	95,080	131,198	\$ 691,152	\$ 138,230	\$ 3.43	
Charlho High School (98101)	Capital Improvement Subtotal	1,095,067	1,034,579	1,042,215	1,075,358	1,011,492	\$ 5,258,711	\$ 1,051,742	\$ 7.22	8
	Maintenance Subtotal	269,563	148,918	213,080	171,902	157,769	\$ 961,232	\$ 192,246	\$ 1.32	
	Grand Total	1,364,630	1,183,497	1,255,295	1,247,260	1,169,261	\$ 6,219,943	\$ 1,243,989	\$ 8.54	
Charlho Regional Middle School (98103)	Capital Improvement Subtotal	1,064,578	987,349	940,553	1,048,996	1,165,709	\$ 5,207,185	\$ 1,041,437	\$ 7.91	7
	Maintenance Subtotal	233,545	182,275	233,670	194,870	201,655	\$ 1,046,015	\$ 209,203	\$ 1.59	
	Grand Total	1,298,123	1,169,624	1,174,223	1,243,866	1,367,364	\$ 6,253,200	\$ 1,250,640	\$ 9.50	
Charlestown Elementary School (98104)	Capital Improvement Subtotal	90,227	140,378	65,060	24,498	93,159	\$ 413,322	\$ 82,664	\$ 1.52	4
	Maintenance Subtotal	101,226	98,040	121,003	96,269	129,084	\$ 545,622	\$ 109,124	\$ 2.01	
	Grand Total	191,453	238,418	186,063	120,767	222,243	\$ 958,944	\$ 191,789	\$ 3.54	
Hope Valley Elementary School (98107)	Capital Improvement Subtotal	225,453	99,603	15,164	3,668	29,128	\$ 373,016	\$ 74,603	\$ 2.60	3
	Maintenance Subtotal	84,706	80,962	99,406	80,507	72,185	\$ 417,766	\$ 83,553	\$ 2.91	
	Grand Total	310,159	180,565	114,570	84,175	101,313	\$ 790,782	\$ 158,156	\$ 5.50	
Richmond Elementary School (98105)	Capital Improvement Subtotal	225,349	569,456	823,237	131,016	58,596	\$ 1,807,654	\$ 361,531	\$ 1.11	5
	Maintenance Subtotal	93,683	89,368	114,103	100,868	108,657	\$ 506,679	\$ 101,336	\$ 2.06	
	Grand Total	319,032	658,824	937,340	231,884	167,253	\$ 2,314,333	\$ 462,867	\$ 3.17	
<b>Sum of Routine Maintenance</b>		936,618	790,760	1,047,012	854,352	875,060	\$ 2,776,424	\$ 555,285	\$ 1.11	
<b>Sum of Capital and Mtc per *RIGL 16-7-36</b>		4,976,226	4,522,846	4,665,690	3,973,773	4,033,625	\$ 12,673,088	\$ 2,534,618	\$ 5.07	

\* per three thresholds:  
a- 3% of operating budget  
b- 3% of replacement cost  
c- \$3/gsf

\$ 1,800,000.00  
\$ 2,048,712.00  
\$ 1,500,738.00

F-105-2023  
 Project Completions  
 CHARIHO Regional School District

LEA (1)	Name of Project (2)	Net Project Cost (3)	Reimbursement Schedule (4)	Council on Approval Date (5)	Will Project be completed by 6/30/23 (6)	Is Project Supported by (7)	Is Project Eligible for Bonus (8)	Bonus that Applies (9)	Estimate of interest accrued by 6/30/23 (10)
Ashaway School	Roof/HVAC repair	15,896.00	1 yr	Emergency - 4-20-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>Ashaway Total</b>		<b>15,896.00</b>							
CALA	HVAC Repairs	4,117.00	1 yr	Emergency - 4-20-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
CALA/DW	District Lighting Upgrade - exterior and interior locations	101,614.00	1 yr	Emergency - 4-20-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>CALA Total</b>		<b>105,731.00</b>							
Charlestown School	HVAC repairs, capital allocation items	45,715.00	1 yr	Emergency - 4-20-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
Charlestown School	Sprinkler and other repairs (Life Safety requirements)	33,865.00	1 yr	Emergency - 7-11-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>Charlestown Total</b>		<b>79,580.00</b>							
High School	Paving completion (seal/strip)	20,700.00	1 yr	Emergency - 4-20-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
High School	Emergency preparedness updates; Emgen repair, campus emergency light replacements, AED wiring	31,907.00	1 yr	Emergency - 7-11-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
High School/CTC	Repair and seal windows, secure entries	97,790.00	1 yr	Emergency - 7-11-22, 4	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>High School Total</b>		<b>150,397.00</b>							
Middle School	Emergency preparedness updates; Emgen repair, campus emergency light replacements, AED wiring, building access	17,620.00	1 yr	Emergency - 7-11-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
Middle School	Door and window replace/repair	72,957.00	1 yr	Emergency - 7-11-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>Middle School Total</b>		<b>90,577.00</b>							
Charlho Tech	Backordered Equipment upgrades for Culinary Program	48,090.00	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
Charlho Tech	Roof infrared repair, core sample and other necessary building repairs	19,054.00	1 yr	Emergency - 4-20-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>Charlho Tech Total</b>		<b>67,144.00</b>							
Hope Valley School	Vestibule security updates and necessary repairs	15,550.00	1 yr	Emergency - 7-11-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>Hope Valley Total</b>		<b>15,550.00</b>							
Richmond School	Window sill repair and site safety	29,190.00	1 yr	Emergency - 7-11-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
Richmond School	Water heater, equipment and mechanical repairs	32,955.00	1 yr	Emergency - 4-20-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>Richmond School Total</b>		<b>62,145.00</b>							
<b>Grand Total</b>		<b>587,020.00</b>							

School Safety and Security
Health and Safety Deficiencies
Educational Enhancements
Decrease Overcrowding
Increased Utilization
Regional District Renovation
Newer and Fewer
Replacement of FCI > 65%

FY 2022  
Project Completions  
CHARHO Regional School District

LEA (1)	Name of Project (2)	Net Project Cost (3)	Reimbursement Schedule (4)	Council on Approval Date (5)	Will Project be completed by 6/30/22 (6)	Is Project Supported by (7)	Is Project Eligible for Bonus (8)	Bonus that Applies (9)	Estimate of Interest accrued by 6/30/20 (10)
Ashaway School	Plumbing, sewer repair and related repair/updates	16,890.00	1 yr	Emergency - 6-25-21	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
Ashaway School	Paving and related surface repairs	29,500.00	1 yr	Emergency - 6-25-21	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
Ashaway School	Boiler replacement and related repairs	70,557.00	1 yr	Emergency - 6-25-21	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>Ashaway Total</b>		<b>116,947.00</b>							
CALA	HVAC Repairs	-	1 yr	-	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>CALA Total</b>									
Charlestown School	Emergency Paving	14,000.00	1 yr	Emergency - 4-20-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
Charlestown School	Plumbing and other repairs (DHW replacement, eye wash)	10,556.00	1 yr	Emergency - 6-25-21	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
Charlestown School	Necessary Repair/replace	13,197.65	1 yr	Emergency - 6-25-21	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>Charlestown Total</b>		<b>37,753.65</b>							
High School	Emergency paving	54,838.00	1 yr	Emergency - 4-20-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
High School	Upgrade/replace DHW system	72,500.00	1 yr	Emergency - 4-20-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
High School	Replace RTU (HVAC), eyewash station, necessary repairs	49,277.00	1 yr	Emergency - 6-25-21	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>High School Total</b>		<b>176,615.00</b>							
Middle School	HVAC repairs, necessary repairs	50,108.00	1 yr	Emergency - 6-25-21	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
Middle School	Door and window replace/repair	27,888.00	1 yr	Emergency - 4-20-22	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
Middle School	Repairs to refrigeration	11,759.56	1 yr	Emergency - 6-25-21	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
Middle School	Bathroom renovation	80,000.00	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>Middle School Total</b>		<b>169,755.62</b>							
Charho Tech	Equipment upgrades for Culinary Program	78,127.36	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
Charho Tech	HVAC repairs, necessary repairs	10,000.00	1 yr	Emergency - 6-25-21	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>Charho Tech Total</b>		<b>88,127.36</b>							
Hope Valley School	HVAC and necessary repairs	7,784.09	1 yr	Emergency - 6-25-21	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>Hope Valley Total</b>		<b>7,784.09</b>							
Richmond School	Emergency Paving, courtyard drainage and site safety	103,955.00	1 yr	Emergency - 6-25-21	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
Richmond School	Roof (final portion of roof project, repair cupola, found unsafe. Project begun in FY20, phased)	29,800.00	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation Health and Safety	0
<b>Richmond School Total</b>		<b>133,755.00</b>							
<b>Grand Total</b>		<b>730,747.22</b>							

School Safety and Security
Health and Safety Deficiencies
Educational Enhancements
Decrease Overcrowding
Increased Utilization
Regional District Renovation
Newer and Fewer
Replacement of FCI > 63%

F-105-2021  
Initial Notice of a Project for Budget Estimates  
CHARIHO Regional School District

LEA (1)	Name of Project (2)	Net Project Cost (3)	Reimbursement Schedule (4)	Council on Approval Date (5)	Will Project be completed by 6/30/20 (6)	Is Project Supported by (7)	Is Project Eligible for Bonus (8)	Bonus that Applies (9)	Estimate of interest accrued by 6/30/20 (10)
Ashaway School	HVAC - Infrastructure Repair	2,379.18	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
<b>Ashaway Total</b>		<b>2,379.18</b>							
CALA	HVAC - Infrastructure Repair	9,574.56	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
<b>CALA Total</b>		<b>9,574.56</b>							
Charlestown School	Fire System Upgrades	24,025.00	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
Charlestown School	HVAC - Infrastructure Repair	46,940.39	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
<b>Charlestown Total</b>		<b>70,965.39</b>							
High School	District Wireless Initiative	68,571.67	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
High School	Roof Repairs	21,000.00	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
High School	HVAC - Infrastructure Repair	18,409.60	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
<b>High School Total</b>		<b>107,981.27</b>							
Middle School	HVAC - Infrastructure Repair	6,490.25	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
<b>Middle School Total</b>		<b>6,490.25</b>							
Charlho Tech	Roof Extension	20,311.66	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
Charlho Tech	HVAC - Infrastructure Repair	9,893.67	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
<b>Charlho Tech Total</b>		<b>30,205.33</b>							
Hope Valley School	HVAC - Infrastructure Repair	15,164.02	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
<b>Hope Valley Total</b>		<b>15,164.02</b>							
Richmond School	Intercom Repair/Replace	88,782.00	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
Richmond School	Septic Repairs	73,500.00	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
Richmond School	HVAC - Infrastructure Repair	9,554.50	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
<b>Richmond School Total</b>		<b>171,836.50</b>							
District wide - Newer&Fewer	Architect & Project Manager	141,802.87	1 yr	5/17/2016	Yes	Capital Reserve Fund	Yes	Regional District Renovation	0
<b>District wide</b>		<b>141,802.87</b>							
<b>Grand Total</b>		<b>556,399.37</b>							

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- School Safety and Security
- Health and Safety Deficiencies
- Educational Enhancements
- Decrease Overcrowding
- Increased Utilization
- Regional District Renovation
- Newer and Fewer
- Replacement of FC1 > 65%

FY	Account Number	Account Description	Building	Description of work	Budget	Adj Budget	Spent
FY24	21251820-03103-321-10-2500-57305-0000-00	ELC Equip Cha	Charlestown	Hepa filters - replacement		2,412.59	1,855.80
FY24	21251820-03104-321-10-2500-57305-0000-00	ELC Equip Ric	Richmond	Hepa filters - replacement		4,582.59	4,538.80
FY24	21251820-03105-321-10-2500-57305-0000-00	ELC Equip Ash	Ashaway	Hepa filters - replacement		14,362.80	14,195.09
FY24	21251820-03106-321-10-2500-57305-0000-00	ELC Equip HV	Hope Valley	Hepa filters - replacement		1,412.59	1,855.80
FY24	21251820-04102-321-10-2500-57305-0000-00	ELC Equip MS	Middle School	Hepa filters - replacement		27,812.59	27,649.32
FY24	21251820-05101-321-10-2500-57305-0000-00	ELC Equip HS	High School	Hepa filters - replacement		7,412.00	6,950.80
FY24	21251820-05107-321-10-2500-57305-0000-00	ELC Equip CTC	CTC	Hepa filters - replacement		12,912.59	12,339.29
FY22/23	22291020-03104-422-10-2500-57202-0000-00	SAFE Rich Bldg Improv	Richmond	front entry upgrades		61,050.00	48,583.00
FY23	21251701-02100-422-10-2500-57202-0000-00	Building Improvements	Administration	Window/sky light administration	0	24,830.00	24,830.00
FY23	21251701-03103-422-10-2500-57202-0000-00	Building Improvements	Charlestown	air handler units MS gym windows	0	0	-
FY23	21251701-04102-422-10-2500-57202-0000-00	Building Improvements	Middle School	Skylights	325,000.00	226,116.15	224,658.00
FY23	21251701-05101-422-10-2500-57202-0000-00	Building Improvements	High School		0	0	-
FY23	21251701-05107-422-30-2500-57202-0000-00	Building Improvements	CTC		0	0	-
FY23	21251701-06110-422-10-2500-57202-0000-00	Building Improvements	CALA		0	0	-
FY22	21251701-02100-422-10-2500-57202-0000-00	Building Improvements	Administration		0	24,830.00	-
FY22	21251701-02902-422-10-2500-57202-0000-00	Building Improvements	Maint/Tech		0	0	-
FY22	21251701-03103-422-10-2500-57202-0000-00	Building Improvements	Charlestown		0	6,400.00	-
FY22	21251701-04102-422-10-2500-57202-0000-00	Building Improvements	Middle School	Air handler units MS gym, RTU @	0	260,803.75	60,000.00
FY22	21251701-05101-422-10-2500-57202-0000-00	Building Improvements	High School	CHS	0	31,062.40	28,980.00
FY22	21251701-05107-422-30-2500-57202-0000-00	Building Improvements	CTC	Soundproofed ductwork on existing air cleaner and installation of Bi-polar Ionization generator into each mediator air cleaners	0	48,000.00	47,150.00
FY22	21251701-06110-422-10-2500-57202-0000-00	Building Improvements	CALA		0	959.2	-
FY21	21251500-99998-998-98-9800-62101-9800-00	Contribution in Kind Public Entities	District wide	Hepa filter units for the district			230,811.10





CATHERINE M. GIUSTI  
School Committee Chairperson

**Chariho Regional School District**  
**Office of the Superintendent**

455A Switch Road  
Wood River Junction, Rhode Island 02894

***All Kids. All of the Time.***



GINA M. PICARD  
Superintendent of Schools

MICHAEL COMELLA, Ed.D.  
Assistant Superintendent of Schools

January 23, 2024

Commissioner Angelica M. Infante-Green  
Rhode Island Department of Elementary and Secondary Education  
255 Westminster Street  
Providence, RI 02903

Dear Commissioner Infante-Green:

I am writing to inform you that the Chariho Regional School Committee voted at our January 23, 2024 School Committee meeting, to approve the request for a waiver for the requirement that students attend school for 180 days per year. Due to high winds, lack of power in areas in our towns caused by downed trees and power lines and extensive flooding forcing roads and bridges in our area to close, our District was informed by Emergency Management Personnel that, due to the unsafe conditions, Chariho had to cancel school on Monday, December 18, 2023 and Wednesday, January 10, 2024.

The issues noted above resulted in hundreds of our families being stranded and as noted above our local police departments and EMA Directors informed the District that travel on our local roads was deemed unsafe and, in many cases, our roads were impassable. We were also not able to access Virtual Learning days as there were hundreds of our families who were at a disadvantage due to power outages.

We have been notified that the Federal Government approved these two days as Presidentially Declared Major Disasters (PDMD) for the State of Rhode Island by the Federal Emergency Management Agency (FEMA). We are hopeful that you will approve this request.

Sincerely,

  
Catherine M. Giusti  
Chariho School Committee Chair

CMG:djs

c: Chariho School Committee, file

The Chariho Regional School District does not discriminate on the basis of age, sex, marital status, race, religion, genetic information, national origin, color, political affiliation, veteran status, sexual orientation, gender identity or expression, or disability in accordance with applicable law.



# Town of Hopkinton

HOPKINTON, RHODE ISLAND 02833

**TOWN OF HOPKINTON, RHODE ISLAND  
RESOLUTION IN SUPPORT OF FULL FUNDING  
OF CATEGORICAL TRANSPORTATION AID  
AS OUTLINED IN RIGL §16-7.2-6**

**WHEREAS**, the regional incentive was promised to local districts when the Regional School Districts were formed; and

**WHEREAS**, the regional incentive was phased out in 2010 with the passage of the new funding formula; and

**WHEREAS**, Transportation Categorical Funds were provided to the Regional School Districts to partially offset the loss of the regional incentive by partially reimbursing the higher transportation costs of the regional districts; and

**WHEREAS**, the Regional School Districts have designed and implemented a number of innovative education programs that meet the learning needs of students; and

**WHEREAS**, the investment of resources in our Regional School Districts has yielded positive education results and innovative educational programs and services for students and adults that have been a wise investment of local and state resources; and

**WHEREAS**, it is necessary to ensure that students attending Regional School Districts continue to receive a high-quality public education and to reduce the burden on regional taxpayers.

**NOW THEREFORE, BE IT RESOLVED**, that the Hopkinton Town Council,

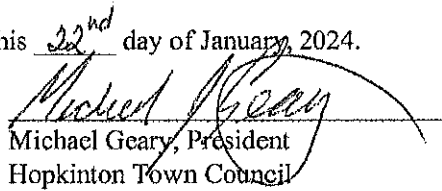
1. Respectfully requests that Transportation Categorical Funds between the State and Regional Districts be fully funded in an amount equal to that intended under RIGL §16-7.2-6(e) to protect the interests of regional school districts and advance the education mission of our schools; and
2. Seeks the support of all School Committees, Town Councils and Legislators that comprise the regional school districts regarding this matter of mutual interest to the schools and taxpayers of our regional districts.

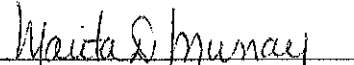
**BE IT FURTHER RESOLVED** that a copy of this Resolution be sent to the Governor of the State of Rhode Island, the Rhode Island General Assembly, the Charlestown Town Council, the Richmond Town Council, the Chariho Regional District School Committee, and the Chariho Regional District Superintendent.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be sent as well to the Town Councils, School Committees, and Legislators of the regional districts of Bristol-Warren, Exeter-West Greenwich and Foster-Glocester.

The **RESOLUTION** shall take effect upon passage.

Passed as a resolution of the Hopkinton Town Council this 22<sup>nd</sup> day of January, 2024.

  
Michael Geary, President  
Hopkinton Town Council

ATTEST:   
Marita D. Murray, Town Clerk

**Amy Rose Weinreich**  
Town Clerk  
Clerk to the Town Council  
Clerk of the Probate Court  
Clerk to the Board of Canvassers



TOWN OF CHARLESTOWN

OFFICE OF THE SUPERINTENDENT  
FEB 07 REC'D  
4540 So. County Trail  
Charlestown,  
Rhode Island 02813  
Tel (401) 364-1200  
Fax (401) 364-1238

February 5, 2024

Chariho Regional District School Committee  
455A Switch Rd  
Wood River Junction, RI 02894

Dear Honorable School Committee Members:

At their January 22, 2024 meeting, the Charlestown Town Council unanimously approved the enclosed Resolution in Support of Full Funding of Categorical Transportation Aid as Outlined in RIGL §16-7.2-6.

The Council respectfully requests that Transportation Categorical Funds between the State and Regional School Districts be fully funded pursuant to RIGL §16-7.2-6(e).

On behalf of the Council, thank you in advance for the consideration of your support relative to this matter.

Sincerely,

Amy Rose Weinreich, CMC  
Town Clerk

Enclosure

cc: Representative Tina Spears  
Senator Victoria Gu  
Senator Elaine J. Morgan  
Bristol-Warren Regional District School Committee  
Chariho Regional District School Superintendent  
Exeter-West Greenwich School Committee  
Foster-Glocester School Committee

**RESOLUTION IN SUPPORT OF FULL FUNDING OF  
CATEGORICAL TRANSPORTATION AID  
AS OUTLINED IN RIGL § 16-7.2-6**

**WHEREAS:** the Chariho Regional School District Committee passed a Resolution in support of full funding of Categorical Transportation Aid as outlined in RIGL §16-7.2-6, dated January 9, 2024; and

**WHEREAS:** Chariho is a regional school district serving the Towns of Charlestown, Richmond, and Hopkinton, which each contribute tax payments to Chariho; and

**WHEREAS:** State funding obligations for regional school districts have been reduced, including fund payments to Chariho, which has been left to member communities' taxpayers to make up for the shortfalls; and

**WHEREAS:** Chariho is faced with the horrible choices of whether to fully absorb the funding shortfalls, request more taxpayer contributions from member communities and/or reduce student programming; and

**WHEREAS:** It is vital that students at Chariho be provided a high-quality public education without overburdening member community taxpayers.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Charlestown hereby requests that the General Assembly fully fund the Transportation Categorical Funds between state and regional school districts pursuant to the relevant requirements of RIGL 16-7.2-6(e); and

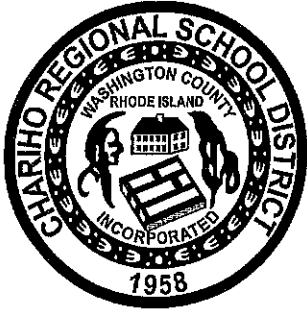
**BE IT FURTHER RESOLVED** that the Town Clerk is hereby authorized to provide a copy of this resolution to the Town of Charlestown's representatives in the R.I. General Assembly, all regional school districts, and the 38 cities and towns.

The RESOLUTION shall take effect upon passage.

By resolution of the Charlestown Town Council at a meeting held on January 22, 2024.

Amy Rose Weinreich, CMC  
Amy Rose Weinreich, CMC Town Clerk





**Chariho Regional School District**  
**Office of the Human Resources Administrator**

455A Switch Road  
Wood River Junction, Rhode Island 02896

*All Kids. All of the Time.*

JAN 11 REC'D

OFFICE OF THE SUPERINTENDENT



CATHERINE M. GIUSTI  
School Committee Chairperson

KRISTEN MERRITT  
Human Resources Administrator

GINA M. PICARD  
Superintendent of Schools

TO: Gina Picard  
FROM: Kristen Merritt  
DATE: January 11, 2024  
SUBJECT: Staff Update

Name	Position	Reason
Kimberly Elefante	Part-Time District Custodian – currently assigned to CTC	Resignation effective 1/19/2024
Michael Shiels	Ready to Learn Coordinator – High School	Appointment effective 1/9-6/30/2024



Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

---

**Re: work**

1 message

Sun, Jan 7, 2024 at 10:28 PM

To: Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

Sorry i'm just seeing this .

Also i would like to say thank you for the opportunity for the custodian job but unfortunately I am going to have to put my 2 week resignation in . I am sorry that i did not realize how much my sons sports schedule would impact this job would i accepted it . So my last day will be january 19th . That being said again unfortunately there are some days that i will not be able to come in during the next two weeks .

monday january 8th

friday january 12

wednesday january 17

friday january 19

I apologize for the inconvenience.

Thank You  
Kimberly Elefante

Sent from Yahoo Mail for iPhone



Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

---

## Appointment

1 message

---

**Katie Kirakosian** <katie.kirakosian@chariho.k12.ri.us>  
To: Kristen Merritt <kristen.merritt@chariho.k12.ri.us>  
Cc: Michael Comella <michael.comella@chariho.k12.ri.us>

Tue, Jan 9, 2024 at 1:36 PM

Hi Kristen,

Can you appoint Mike Shiels as a Ready to Learn Navigator for CHS and Project AWARE? It is for this school year. Thank you.

All the best,

Katie

---

Katie Kirakosian, Ph.D.

Development Officer and Project AWARE Coordinator  
Chariho Regional School District

Administrative Building  
455A Switch Road  
Wood River Junction, RI 02894

**Office:** 401-552-7277

**Cell:** 413-695-6415

**Fax:** 401-415-6076

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Follow me on Twitter: [@Chariho\\_Pride](#)

Follow me on FaceBook: ["Chariho Alumni and Friends Network"](#)

**\*\*See what has been happening throughout the District by reading my Press Releases\*\***

**\*\*Check out the Chariho Regional School District's 2022-2023 Annual Report\*\***

**\*\*Read the latest issue (and archives) of my "We Are Chariho" newsletter\*\***

**\*\*Consider becoming a mentor through CHILL\*\***

**\*\*Find out ways that you can Support Chariho\*\***



**Chariho Regional School District**  
**Office of the Human Resources Administrator**

455A Switch Road  
Wood River Junction, Rhode Island 02894

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OFFICE OF THE SUPERINTENDENT  
JAN 19 REC'D

CATHERINE M. GIUSTI  
School Committee Chairperson

GINA M. PICARD  
Superintendent of Schools

KRISTEN MERRITT  
Human Resources Administrator

TO: Gina Picard  
FROM: Kristen Merritt  
DATE: January 19, 2024  
SUBJECT: Staff Update

Name	Position	Reason
Jacob Desmarais	Social Studies Teacher – High School	Paternity leave effective approximately 2/26-3/15/2024
Stephen Cormier	Softball, Head Coach – Middle School	Appointment effective 1/19-6/30/2024
Trisha Whipple	Softball, Assistant Coach – Middle School	Re-appointment effective 1/19-6/30/2024
Dante Caouette	Boys Track, Assistant Coach – High School	Appointment effective 1/19-6/30/2024
Meghan Paquet	Girls Track, Head Coach – High School	Resignation effective 1/13/2024





Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

---

## Fwd: Paternity Leave

1 message

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**Jacob Desmarais** <jacob.desmarais@chariho.k12.ri.us>  
To: Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

Sat, Dec 16, 2023 at 12:08 AM

----- Forwarded message -----

From: **Jacob Desmarais** <jacob.desmarais@chariho.k12.ri.us>

Date: Fri, Dec 15, 2023 at 10:38 PM

Subject: Paternity Leave

To: Gina Picard <gina.picard@chariho.k12.ri.us>, Andrea Spas <andrea.spas@chariho.k12.ri.us>, Jean Bradanini <jean.bradanini@chariho.k12.ri.us>, Robert Whittaker <robert.whittaker@chariho.k12.ri.us>

Hello all,

I am formally requesting FMLA for paternity leave starting on 2/26/2-2024.

If all goes according to plan, I will be out of work for **3 weeks** from 2/26 until 3/15. However, we know that sometimes life takes its own detours, and more time may be necessary to take care of my family.

I do not anticipate this, but want it to be clear that FMLA does cover this if necessary.

Thank you so much for all of your time.

If I have not been clear, or have made a mistake, please let me know... I want to do everything the right way by everyone...

Thank you all for your time...

Pleeeeeeeeeee let me know if anything is wrong with the way I presented this...

Jake



Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

---

## Head Middle School Softball Coach

1 message

---

**Justin Cahoone** <justin.cahoone@chariho.k12.ri.us>  
To: Kristen Merritt <kristen.merritt@chariho.k12.ri.us>  
Cc: Gregory Zenion <gregory.zenion@chariho.k12.ri.us>

Thu, Jan 18, 2024 at 9:34 AM

Hi Kristen,

We would like to move forward with Steve Cormier as our Head Middle School Softball Coach. Trisha Whipple will remain on as our Middle School Softball Assistant Coach.

Thanks!

—  
**Justin Cahoone**  
Athletic Director  
Chariho Regional School District  
Work: 401-213-6130



Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

---

**Re: Chariho Spring Assistant Coach Position**

1 message

---

**Justin Cahoone** <justin.cahoone@chariho.k12.ri.us>  
To: Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

Thu, Jan 18, 2024 at 10:45 AM

Approved on my end

On Thu, Jan 18, 2024 at 10:45 AM Justin Cahoone <justin.cahoone@chariho.k12.ri.us> wrote:

----- Forwarded message -----

From: **Dante Caouette** <dante.caouette@chariho.k12.ri.us>  
Date: Wed, Jan 17, 2024 at 6:45 PM  
Subject: Chariho Spring Assistant Coach Position  
To: Justin Cahoone <justin.cahoone@chariho.k12.ri.us>

Hi Justin,

I hope you are doing well. I noticed there was an opening for an assistant coaching position this spring season. I am writing to express my interest in this position. What would be the next steps for submitting my application?

Thank you,

Dante

--  
**Justin Cahoone**  
Athletic Director  
Chariho Regional School District  
Work: 401-213-6130

--  
**Justin Cahoone**  
Athletic Director  
Chariho Regional School District  
Work: 401-213-6130



Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

---

**Fwd: letter of resignation**

1 message

---

**Justin Cahoone** <justin.cahoone@chariho.k12.ri.us>  
To: Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

Thu, Jan 18, 2024 at 10:45 AM

----- Forwarded message -----

From: **Meghan Paquet** <meghan.paquet@chariho.k12.ri.us>  
Date: Sat, Jan 13, 2024 at 3:50 PM  
Subject: letter of resignation  
To: Justin Cahoone <justin.cahoone@chariho.k12.ri.us>

Dear Justin,

Please accept this letter as a formal resignation from the Chariho girls outdoor track and field head coach position.

Thank you for the opportunity to lead and coach a hardworking group of student athletes.

I wish continued success to the entire Chariho track and field program.

Best,  
Meghan Paquet

--  
**Justin Cahoone**  
Athletic Director  
Chariho Regional School District  
Work: 401-213-6130



**Chariho Regional School District  
Office of the Human Resources Administrator**

455A Switch Road  
Wood River Junction, Rhode Island 02894

**All Kids. All of the Time.**



OFFICE OF THE SUPERINTENDENT  
JAN 26 RECD

KRISTEN MERRITT  
Human Resources Administrator

CATHERINE M. GIUSTI  
School Committee Chairperson

GINA M. PICARD  
Superintendent of Schools

TO: Gina Picard  
FROM: Kristen Merritt  
DATE: January 26, 2024  
SUBJECT: Staff Update

Name	Position	Reason
Sarah Doyon	Unified Basketball Coach – Middle School	Appointment effective 1/22-6/30/2024
Jonathan Sayer	Girls Track Head Coach – High School	Appointment effective 1/26-6/30/2024
Jacob Guilbert	Marine Technology Curriculum Position – CTC	Appointment effective 2/1-6/1/2024



Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

---

## Middle School Unified Basketball

1 message

---

**Justin Cahoone** <justin.cahoone@chariho.k12.ri.us>  
To: Kristen Merritt <kristen.merritt@chariho.k12.ri.us>  
Cc: Gregory Zenion <gregory.zenion@chariho.k12.ri.us>

Mon, Jan 22, 2024 at 12:16 PM

Hi Kristen,

Sarah Taylor will be returning to coach middle school unified basketball this spring. I approve this on my end, thanks!

—  
**Justin Cahoone**  
Athletic Director  
Chariho Regional School District  
Work: 401-213-6130



**Chariho Regional School District**  
**Office of the Human Resources Administrator**

455A Switch Road  
 Wood River Junction, Rhode Island 02894

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OFFICE OF THE SUPERINTENDENT  
 FEB 02 REC'D



CATHERINE M. GIUSTI  
 School Committee Chairperson

KRISTEN MERRITT  
 Human Resources Administrator

GINA M. PICARD  
 Superintendent of Schools

TO: Gina Picard  
 FROM: Kristen Merritt  
 DATE: February 2, 2024  
 SUBJECT: Staff Update

Name	Position	Reason
Colleen Gagnon	District Teacher Assistant – 6.75 hours per day, 5 days per week, 10 months currently assigned to High School	Appointment effective
Sandra Laub	English Teacher – High School	Retirement effective 6/30/2024
Erin Plucinski	School Nurse Teacher – Richmond	Unpaid medical leave of absence effective 2/6/2024 through the remainder of the 2023-2024 school year
Steven Alves	Softball Assistant Coach – High School	Appointment effective 2/2-6/30/2024
Daniel LaBelle, Jr.	Baseball Head Coach – Middle School	Resignation effective 1/30/2024
Daniel LaBelle, Jr.	Girls Lacrosse Assistant Coach – High School	Appointment effective 2/2-6/30/2024
Rachel Lawrence	Track & Field Assistant Coach – Middle School	Appointment effective 2/2-6/30/2024



Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

---

## TA Candidate

1 message

---

**Andrea Spas** <andrea.spas@chariho.k12.ri.us>

Tue, Jan 30, 2024 at 1:10 PM

To: Kristen Merritt <kristen.merritt@chariho.k12.ri.us>, Gina Picard <gina.picard@chariho.k12.ri.us>

Cc: Sandra Hanley-Stansfield <sandra.hanley-stansfield@chariho.k12.ri.us>, Jean Bradanini <jean.bradanini@chariho.k12.ri.us>

Hi Kristen,

Our interview team would like to move Colleen Gagnon forward for the high school TA position. We interviewed her this morning and have already heard back from 2 of her references who recommend her for this role.

Andrea

7:15-2

**Andrea J. Spas**

Principal

Chariho Regional High School

(401) 364-7778

Andrea.Spas@Chariho.k12.ri.us

6.75 hrs. per day

5 days per week

10 months

*Set Goals. Work Hard. Have Fun.*

2/5/24 start date



I am writing to apply for the Teacher Assistant job posted online. I have completed the required training for the Education Teacher Assistant Program and passed the ParaPro examination. I have many years experience working children and I am eager to learn and start my new career path. I think I would be a good fit for this position because I enjoy working with children and I am a very compassionate, empathetic, reliable, and hardworking.



Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

---

**retirement**

1 message

---

**Sandra Laub** <sandra.laub@chariho.k12.ri.us>

Tue, Jan 30, 2024 at 12:01 PM

To: Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

Hi Kristen,

This will serve as my formal notice of intent to retire. My last day of service will be 6-30-2024 and my retirement date is 7-1-2024.

Shall I walk over that 3-page employee form you said you needed? Do I send a separate notice to my principal? Anyone else?

Thank you!

Sandy

Sandra Laub  
English Dept.  
Chariho High School



Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

---

## Leave of Absence

1 message

---

**Erin Plucinski** <erin.plucinski@chariho.k12.ri.us>

Fri, Jan 26, 2024 at 3:10 PM

To: Gina Picard <gina.picard@chariho.k12.ri.us>, Kristen Merritt <kristen.merritt@chariho.k12.ri.us>, Sharon Martin <sharon.martin@chariho.k12.ri.us>

Hi Everyone,

I am writing to request a continued leave of absence. Kristen previously informed me that my last day of FMLA is February 5th.



Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

---

## Fwd: JV Coaches Position

1 message

---

**Justin Cahoone** <justin.cahoone@chariho.k12.ri.us>  
To: Kristen Merritt <kristen.merritt@chariho.k12.ri.us>  
Cc: Andrea Spas <andrea.spas@chariho.k12.ri.us>

Mon, Jan 29, 2024 at 7:52 AM

Morning Kristen,

Please see below from Steve Alves. I approve of him and would like to move forward with him as our High School Assistant Softball Coach.

Thanks!

----- Forwarded message -----

From: **Steven Alves**  
Date: Sun, Jan 28, 2024 at 9:46 AM  
Subject: Re: JV Coaches Position  
To: <justin.cahoone@chariho.k12.ri.us>

Good morning Justin.

My experience with coaching and refereeing and umpiring is as follows.

I coach from 91 to '94 the girls basketball league which was run by the Catholic youth organization of New Bedford.

I was the coach of Al's chiropractic in New Bedford at Bay State girls softball for 2 years with my daughter winning one championship.

I also coached my son's pony League team, fairhaven lumber in New Bedford for 2 years winning one championship.

A referee basketball at the CYO building in New Bedford for 3 years and also at the New Bedford boys club for 2 years.

I umpired boys baseball pony League and bronco League in New Bedford at Buttonwood Park in New Bedford.

I've been a basketball official for the past 4 years reffing boys and girls basketball middle school and tournaments throughout the state.

I've been a girls fast pitch softball umpire for the past 10 years working for RIBSO and Rhode Island interscalstic League.

It has been a few years since coaching but I have so much to give the girls if given the opportunity to coach as the JV level and assistant at the varsity level.

I also forgot to that I have umpired USA Softball for the past 10 years. Tournaments, College Showcase's and rec league!

References.

Scott Hemingway

Kevin Walimaker

RECEIVED JAN 30 2024

Dear Chariho Regional School District,

First I would like to thank you for trusting me in coaching the Chariho Middle School Baseball team the past 3 seasons. Being able to coach the team that I once played for was always something that I wanted to do and I want to thank you for allowing me to be able to do that. With that being said, it is at this time that I announce that I am stepping down from my role as Head Middle School Baseball Coach at Chariho. I wish the program nothing but the best of luck moving forward and thank you again for all of the support you have given me throughout my 3 seasons as head coach.

Best,

Dan LaBelle



Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

---

## Fwd: Spring Coaching

1 message

---

**Justin Cahoone** <justin.cahoone@chariho.k12.ri.us>

Mon, Jan 29, 2024 at 8:40 AM

To: Kristen Merritt <kristen.merritt@chariho.k12.ri.us>

Cc: Andrea Spas <andrea.spas@chariho.k12.ri.us>, Gregory Zenion <gregory.zenion@chariho.k12.ri.us>

Hi Kristen,

See below from Dan Labelle. I would like to move forward with him as our High School Assistant Girls Lacrosse Coach. Please post the Middle School Head Baseball coaching position when you get a chance.

Thanks!

----- Forwarded message -----

From: **Daniel Labelle** <daniel.s.labelle@chariho.k12.ri.us>

Date: Sat, Jan 27, 2024 at 7:36 AM

Subject: Spring Coaching

To: Justin Cahoone <justin.cahoone@chariho.k12.ri.us>

Good morning Justin!

Attached is my resignation letter for the middle school baseball head coach position. In addition, I am definitely interested in applying for the girls lacrosse assistant coach just like we talked about yesterday. Just let me know what I need to fill out and do moving forward. Thank you again, and I hope you have a great weekend!

Dan LaBelle

--

**Justin Cahoone**

Athletic Director

Chariho Regional School District

Work: 401-213-6130

---

 Middle School Baseball resignation.pdf

24K



CATHERINE M. GIUSTI  
School Committee Chairperson

## Chariho Regional School District Office of the Superintendent

455A Switch Road  
Wood River Junction, Rhode Island 02894

***All Kids. All of the Time.***



GINA M. PICARD  
Superintendent of Schools

MICHAEL COMELLA, Ed.D.  
Assistant Superintendent of Schools

February 6, 2024

Brian Tetreault

Dear Brian,

Your appointment as Director of Alternative Learning of the Chariho Regional School District has been approved effective July 1, 2024 through June 30, 2026. On March 1<sup>st</sup> of the year in which your appointment is scheduled to expire, the term shall automatically be extended for two years if either party does not notify the other in writing by said March 1<sup>st</sup> of its intent to allow the term to expire at the end of the current term. Your salary for 2024-2025, which is based on an index of 1.27 of the top step of the teachers' collective bargaining agreement, will be \$121,592. In the event an administrator moves to a different administrative position within the District, the salary of an administrator shall not be reduced but shall remain the same until such time as it would reach the new index. When recalculation to the index occurs, the salary of an administrator will not be reduced. In the event that the School Committee chooses to allow your contract to expire for reasons other than performance, you shall have the right to displace the least senior administrator, in a position for which you are qualified and/or certified, upon consultation with the School Committee and an administrative position is determined. The Superintendent retains the right to recommend a one-year contract when performance issues exist. In the event that the Administrator does not complete the contractual work year, salary and benefits will be prorated and must be reimbursed/payroll deducted if the Administrator is paid in advance for time not worked.

In addition, the following conditions will apply during your term of employment:

#### Work Year:

Category 1 administrators shall work 210 days per year. Category 2 administrators shall work 219 days per year. Category 3 administrators shall work 224 days per year. Said work days exclude legal holidays; vacation is to be taken upon approval of the Superintendent.

#### Paid Time Off:

All administrators shall be entitled to 4.25 days of Paid Time Off per quarter, with unlimited total accumulation. Upon retirement, you will be able to sell back to the District 1 day for every 3 days of the first 75 accumulated and 1 day for every 10 days above the first 75 accumulated. You must have worked for the District for at least 10 years to be eligible for this benefit. If you retire prior to working for the District for 10 years, you may sell back up to 30 days. You may sell back up to five (5) PTO days upon termination of employment, unless terminated for performance, so long as you have ten (10) or more years of experience in Chariho and are not eligible to retire. Additional time off with or without pay, for personal reasons, may be granted by the Superintendent.

#### Professional Development:

All administrators shall be entitled to \$2,000 for position-related professional development activities, as approved by the Superintendent. In addition, one professional organization membership and one professional subscription shall be provided, as approved by the Superintendent.

The Chariho Regional School District does not discriminate on the basis of age, sex, marital status, race, religion, genetic information, national origin, color, political affiliation, veteran status, sexual orientation, gender identity or expression, or disability in accordance with applicable law.

**Retirement and Workers' Compensation Insurance:**

All administrators are eligible for retirement provisions in accord with the Employees' Retirement System or Teachers' Retirement Act, including provisions in 88 H 843, Sub A, Article II, as applicable; Social Security benefits in accord with FICA provisions; and Workers' Compensation Insurance.

**Life and Disability Insurance:**

All administrators shall receive an individual group term life insurance plan, with accidental death and dismemberment benefits, in the amount of \$100,000 to age 70. A long-term disability insurance plan shall be provided to all administrators. Upon retirement, administrators may purchase the group plan for life insurance at personal expense to age 70. Payments by a retired administrator must be made to the District before the first of each month, or in a lump sum, or the individual will be dropped from the plan for that year.

**Performance-based Compensation:**

The School Committee will annually allocate funds no less than the amount formerly allocated to longevity payments (\$14,100) for the purpose of recognizing excellent performance.

**Paid Time-Off Sell Back Option:**

The Paid Time-Off Sell Back Option is available after five (5) years of service as an administrator. At the request of the administrator, every five (5) years administrators will be allowed to sell back up to five (5) days of accumulated Paid Time-Off/accumulated sick time.

**Health and Dental Insurance:**

All administrators shall receive health and dental insurance equal to provisions identified in the teachers' collective bargaining agreement.

**Early Retirement Benefit:**

Any administrator whose age and years of service total at least 75, who has been employed for the District for at least 20 years, and who is eligible to collect retirement benefits under the Employees' Retirement System of RI, may receive the following benefits under the following conditions:

- ✓ Said administrator must notify the Superintendent of the intention to retire before January 1<sup>st</sup> of the school year preceding the last full year of service.
- ✓ Said administrator applying for the early retirement incentive plans to complete the entire school year prior to retirement.

The early retirement incentive shall be calculated in the following manner: 70 minus age at time of planned retirement times \$350. The total amount to which the administrator is eligible shall be taken in his/her last year of service as salary or in a lump sum payment upon retirement. In the event of the death of an administrator who has not received payment, his/her beneficiary shall receive the balance of the amount due. Administrators shall designate a beneficiary when notifying the Superintendent that he/she shall be retiring under the provisions of this agreement.

In addition to the above and/or retirement in accord with the Employees' Retirement System or Teachers' Retirement Act (88 H 843, Sub A, Article II), as applicable, those administrators who retire within the first 3 years of their eligibility to collect retirement under the State Retirement System will be covered by the following co-payment plan:

- ✓ The School Committee will pay a maximum of \$1,700 each year toward Chariho's group plan for family coverage until age 65 or \$750 each year toward the Chariho's group plan for individual coverage until age 65.



Brian Tetreault  
February 6, 2024  
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**Incapacity to Serve:**

Should an administrator be unable to perform his/her duties by reason of extended illness, accident, or other cause beyond his/her control, for a period of more than 60 days beyond expiration of accumulated sick leave during any school year, the School Committee may, at its discretion, make an appropriate deduction from the salary stipend, and if such disability continues for more than 180 days, or if the nature of said disability is such as to make the performance of duties impossible, the School Committee may, at its option, terminate the administrator.

**Just Cause:**

Except as otherwise stated herein, no administrator shall be disciplined, reprimanded, reduced in rank or compensation, terminated or deprived of any advantage without just cause. Just cause includes, but is not limited to (1) engagement in behavior which may cause harm or a safety risk to students, parents, community members, and/or staff members, (2) engagement in unprofessional behavior with students, parents, community members, and/or staff members, (3) performance that is less than proficient, (4) violation of policy(s) or directive(s), and (5) displacement due to the non-renewal of a senior administrators' contract for reasons other than performance.

Sincerely,



Gina M. Picard  
Superintendent of Schools

**Definitions:**

**Category 1 Administrators:** Principals, Assistant Principals, Director of Alternative Programs, Director of Career and Technical Center, School Administrators

**Category 2 Administrators:** Director of Administration and Finance, Director/Assistant Director of Special Education, Human Resources Administrator, Director of Educational Technology and Information Systems

**Category 3 Administrators:** Director of Buildings and Grounds, Custodial Services Administrator, Assistant Director of Administration and Finance, Administrative Assistants, Systems Administrator, Data Specialist, Development Officer

**Administrator:** All individuals on the Index System and not included in a collective bargaining agreement.

**Note:** Addendum A is considered part of the Letter of Agreement

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## **Administrative Letters of Agreement**

### **Addendum A**

- 1) Administrators will not use PTO during the five (5) days preceding the first day of classes for the school year or the five (5) days following the last day of classes. The Superintendent is granted the authority to waive this provision.
  
- 2) New Administrative professionals (school principals) hired after October 1, 2012 will receive 92% of the current rate of pay for the position in year one of the agreement, 96% in year two of the agreement and 100% in year three. Any Administrator currently employed by the district that is appointed to a different Administrative position will not be compensated at a lower salary.