## Charlestown School School Improvement Team Minutes

Date: September 22, 2021

## Participants:

Jennifer Poore - Co-Chair
Mikel Raposa - Co- Chair
Rebecca Truppi - Secretary
Emily Iredale - Teacher
Karen Owren - Teacher
Maureen Major - not present
Michelle Laurie - Teacher Assistant
Christine Miguel-teacher assistant
Vanessa Freelove-parent
Carolyn Coulson-Nurse
Christy Sheehy-teacher
Angela Curran-school psychologist
Tammy Lyons-teacher
Ryan Angelo- (parent) not present
Ryan Flynn-(parent) not present
Kelly Randall-(Parent) not present
Lindsey Bliven-(Parent) not present
Principal Poore called meeting to order at 7:31
Quick introduction of members: Danielle Bate

## Business:

## Teaching and Learning

JP shared a powerpoint. Teaching and Learning and safety: 2 new resources: Into Reading \& iReady Math
(newer version of original Ready Common Core)
We are using the math diagnostic from i-Ready. Looking for better data which is aligned to the local assessments

RI legislation requires districts to have high quality vetted materials
Changes from 20-21
Tired reading in place
Kerry Pastore in the reading fellow, ideas are shared at CPT

Next Steps-district learning walks by admin (4 principals, asst. Superintendent, and superintendent) Ashaway 1st, CES possibly second to see implementation

Our master schedule supports the new reading program, many classrooms started early
Lunch in the cafe on ER and a 1:55 dismissal
New Staff: Todd, Aimee, Amanda, Vanessa, Lynn, Pam Panceria, need a 4 hr TA

Emily: The reading program is a new shift, kids love it. Speak with the kids "What are you learning, how do you know, are you doing well?" No down time, kids seem focused.
Christy loves the stories and quality of the materials
Stories are in the workbook and creates a good anthology
Heidi: Workbooks and materials can go home....texts cannot. With tired reading, are we arranging the kids with the homerooms they are in inside their reading class.
Tammy: Everyone is doing a fantastic job, tons of time being spent on the resource, trusting the process. Teachers will also be trained
Karen: I think the resources are consistent and there are visuals.
JP: see the data and the kids make such good progress we are working towards this
She has enjoyed visiting the classrooms and seeing it in action

## Safety

Spacing can be at 3 feet which is new this year. Even with a positive case, as long as kids are 3 feet at all times, they do not have to quarantine

Testing twice still needs to be done
Most kids are in quarantine due to the bus via 2 seats in front, back, side, to side. Why is this like this wat for busses

Carolyn and JP- are meeting with RIDOH in regards to why the quarantine on the bus. We would like to follow MA procedures. Negative bynex could keep kids in school and opposed as waiting for the PCR

Sports and after school programs require testing weekly
Asymptomatic tests take longer for results to come back. Need a symptom to get you through
We are looking for more families to sign up for in school testing

## Safety Procedures

All doors are locked at all times
We have fire drills, evacuations, shelter in place, lockdown

## Facilities

Paved back drive, headset microphones for pick up communication
Hepa filters are in use as well

## Open Forum:

Karen is wondering about the bus route out back? Still in the capital plan, as well as a playground, wooden structures. (approx. $\$ 50,000$ to upgrade) Stage Curtain is also down on the stage due to fire concerns.

Emily asked, What is the plan for Run for Funds money? Money might be used for field day slides and obstacle courses.
AnnMarie: We have a grant writer in the district, could we write a grant?
Carrie: There is not enough space for fire drills on the wicklung field. Can the hill be graded and or paved. That property belongs to the town.

## Budget:

Christy: Shades need to be added or replaced in classrooms
Emily: Desks??? Furniture money $\$ 1,500$ WE NEED MORE MONEY

## Meeting adjourned at 8:25

## Next meeting

November 17, 2021

## Charlestown School School Improvement Team Minutes

Date: November 17, 2021

## Participants:

Jennifer Poore - Co-Chair
Mikel Raposa - Co- Chair
Rebecca Truppi - Secretary
Emily Iredale - Teacher
Karen Owren - Teacher
Maureen Major - Teacher assistant
Michelle Laurie - Teacher Assistant
Christine Miguel-teacher assistant
Vanessa Freelove-parent
Carolyn Coulson-Nurse
Christy Sheehy-teacher
Angela Curran-school psychologist not present
Tammy Lyons-teacher
Ryan Angelo- (parent)
Ryan Flynn-(parent) not present
Kelly Randall-(Parent) not present
Lindsey Bliven-(Parent)
Tammy Lyons
Kayla Patten
Abby Pierson (Kayla student teacher)

## Principal Poore called meeting to order at 7:32

## I. Meeting Call to Order

## II. Open Forum

No questions

## III. Business

a. RICAS Test Results - Spring 2021

Spring 2020 testing paused, given in Spring 2021
RI full testing
Last year $30 \%$ students DL, children were homeschooling, no tiered model for reading, Some students exceeded
gr 3 ELA State 40\% CES 63.6\%

3rd grade Math 25\% State CES 50\%
Grade 4 was a challenging grade last spring,
Heidi, much disruption in learning, many could not transition easily, to many transitions, Health Issues, SEL, difficult situation,

4th grade ELA State 35.4\% CES 46.3\%

4th grade Math State 20.8\% CES 47.3\%

Tammy thinks the plan was a good plan for last spring.
Some DL students did not come in for the assessment, parents were not comfortable

JP: Activity we do is look at the reports and do an item analysis
Look at the students who are almost at the cusp..... Almost proficient
Stamina is an issue, testing fatigue

In December the state will rank the school, we will have been 5 stars for many years. We wonder if we will drop a rating. JP is ok with that. Rating schools during a pandemic is not a good decision

Karen: Did MA see similar results as far as a decrease or increase in scores using the reduced test items
Karen also wonders about the length of testing for DL kids at the middle school level. Middle school results were not good.

Carolyn wonders about medical concerns and if they are looked at when scoring the tests? Grade 4 had a large amount of medical issues in grade 4

Tammy is looking forward and not so much reflecting on what happened last year JP shared an article in the Journal where data shows that grade 1 has seen the biggest impact

Danielle Bate, homeschooled, DL, and in person was a challenge no matter what the type of instruction was.

JP encouraged parents to have their students return to school in the Spring....went from 30\% to only 5 in the spring.

Karen: SEL if kids are not regulated and in a place to learn, they were not in a place to learn. Charlestown Rec here over the summer. JP went to check on them and no one had a mask and it was refreshing

The mask impairs the learning and the hearing of students
AnnMarie thinks that the new reading program is helping to fill the gaps in grade. Different progression of skills, scripted, routine, and looks so different from what we have done in the past.

## Lindsey

Grateful that our students are back in the cafe, mixing at recess. Students are so grateful, parents, and teachers.
State had a 14 minute rule, MA did not contact trace at recess and on the bus.
JP did not think that the transmission was happening on the bus and that the mask was working.
Heidi wonders about serious gaps in younger students and finding more time for conceptual learning for missed skills. These kids need more foundational skills practice

JP thinks it is a balance of doing both. Time to pull for skill deficits, using HW and morning work to help differentiate. Pulling kids for groups needs to happen.

JP wonders about time spent on Science and Social Studies
Emily I do enjoy the curriculum, hard to say we are doing it with fidelity in a 90 minute period. If we could keep our kids all morning, I wonder if I could do a better job. I feel like I am not doing a good job.

JP the pacing is important but not the be all and end all. A day or two is not going to make a huge difference.

Lindsey wonders if we will go back to tiered reading or do whole group homeroom instruction?
Tammy thinks that we need to work this year out and go back and look and see what the year looked like.

JP kids need to be reading on grade level by the time they get middle school

## b. SIT Plan Review

Covid has caused a pause on some of the initiatives listed
District vision 2023

Reviewed the Vision, Beliefs, Goals
Priorities reflect district strategic plan: Big one reading on grade level by grade 3 We offer a summer slide reading program and we see that the program worked.

Look at accomplishments and then where we can improve $50 \%$ on level, $15 \%$ on watch $72 \%$ of grade 3 reading on grade level.
We are 1 to 1 and we have a strong IEP and Rti base

Data shows that attendance is an issue. $23 \%$ were out 5 or more days due to covid. No quarantine on the bus is going to help out or numbers. Most cases where the families are passing the Covid around the household.
Vaccines should help with this
Attendance will not be used when they are looking at school rating because of Covid
Will ratings be adjusted based on Covid concerns and outcomes?
Infrastructure, Safety and Health
Flexible seating still in place, movement breaks, we are using the outdoor classroom space
Classroom set up has been impacted because of Covid

Student Voice and Choice
Kids creating their own path for learning
Smaller scale in the Elementary Schools-look more at ways to differentiate and make choices for students. Digital student showcases is an option but in person is best

Global Citizenship
Cultural responsive and good text and materials
Negative, spanish is once a week, decrease in cultural assemblies
Partnerships across the community
IV. SIT Requests for Future Agenda Items Next Meeting Date - January 12 ${ }^{\text {th }}, 2022$ at 7:30 am

## School Improvement Team Minutes

Date: January 11, 2022

## Participants:

Jennifer Poore - Co-Chair
Mikel Raposa - Co- Chair
Rebecca Truppi - Secretary
Emily Iredale - Teacher not present
Karen Owren - Teacher
Maureen Major - Teacher assistant
Michelle Laurie - Teacher Assistant not present
Christine Miguel-teacher assistant
Vanessa Freelove-parent
Carolyn Coulson-Nurse not present
Christy Sheehy-teacher not present
Angela Curran-school psychologist not present
Tammy Lyons-teacher not present
Ryan Angelo- (parent) not present
Ryan Flynn-(parent) not present
Kelly Randall-(Parent) not present
Lindsey Bliven-(Parent)
Kayla Patten-teacher
Abby Pierson (Kayla student teacher)not present
Heidi Fee-teacher
Ann Marie Louzon-teacher
Sherri Jackson-teacher
Danielle Bate (parent)

## Principal Poore called meeting to order at 7:34

## I. Meeting Call to Order

## II. Open Forum

No Questions for open Forum

## III. Business

## Update on Covid protocols and mid year assessments

Students are engaged and doing well considering all situations
$15 \%$ students absent due to close contacts (someone in the home)
Original guidelines was 17 days, now a 10 day, 5 day if the person is not in the home
Monitor and stay protocol
Isolation changed to 5 days after a positive test
Absent rate is now reduced to 10\%
Parent accounts are what we are relying on to keep us posted
Teachers are monitoring in the classroom for children with symptoms

## Questions/Comments:

## Lindsey:

How many kids are in the test pool? 60 were tested on Monday about half were students New company we are working with results came back sooner than expected

Mid Year Assessments
$3 x$ a year for assessments is Federally required and then use the data to do Rti if needed I-ready diagnostic: given and then there skills are adjusted
Very similar to dreambox

## Lindsey:

Can a computer be sent home to look at progress?
Not being sent home due to nights and weekends, misuse, screen time, 8-10 hours on a Saturday. Decision was made to keep them at home. Devices were being misused and broken.

## Professional Learning Needs: Jen Poore

90 minutes, grade level, content, data
2 district committees that meet with the Superintendent and they review what has been happening and then plan PD based on that.

PD was given for new math and reading programs.
Data team meets in the bldg. Meet every other week...very helpful for planning upcoming activities.

4 ER days and a PD day on March 14th left for the school year, so far a one hour follow up for into reading for the March 14th day

## Questions and comments

Kayla: Can we do more mental health training and trauma training?
Refresher and how do we support this?

Jen thinks this would be a great idea and will reach out to Angela

Meet the Press: next couple of years we will look back and see the trauma of living through a pandemic

AnnMarie: Youth task force meeting, trauma was discussed and CES and Richmond was brought up as we have parents and families that have high trauma and abuse. Based on DCYF calls

Jen: new program to support families in the home in South County
Families are requesting help and the waitlist is very long

Vanessa: do some sensitivity training for LQBTQ youth. Whole community needs to understand and be aware

Jen and Angela have discussed this and will look into it further.

What about more math PD and the trainer

Jen and the assistant superintendent will look at diagnostic results and how to run reports.

Becky : What are the highlights of the current new programs?

Jen:
Into reading assessments in K have students look at a picture and comprehend what is happening.
Picture clues sometimes can be deceiving for students

Jen: What are some of the flaws from the program?

Karen: articulation videos for K are off with the sounds especially most recently the " r "

Questions in the guidebook sometimes are not deep. Try to use the program with fidelity.

Jen: Why can't principals access the data for the module assessments?

Heidi: flaw in the reading, if you delete an assignment, it deletes the data.
PD: Miss Rene terribly. Are there any playlists available where we can choose what we are learning
A self guided component on a PD day. JP has been trying to do that.
One size fits all is not working for all the different grade levels. Can it be personalized where teachers can make the choice?

## Vanessa:

Into reading FB group is helpful.

Heidi: sharing Into reading resources with Ashaway, they have combined forces. ER day next one is February 9th and we choose our own learning path

Meeting adjourned @ 8:15
IV. SIT Requests for Future Agenda Items

Next Meeting Date - March 2022

## Charlestown School School Improvement Team Minutes

Date: March 23, 2022

## Participants:

Jennifer Poore - Co-Chair
Mikel Raposa - Co- Chair
Rebecca Truppi - Secretary
Emily Iredale - Teacher
Karen Owren - Teacher
Maureen Major - Teacher assistant
Michelle Laurie - Teacher Assistant not present
Christine Miguel-teacher assistant
Vanessa Freelove-parent
Carolyn Coulson-Nurse
Christy Sheehy-teacher
Angela Curran-school psychologist
Tammy Lyons-teacher
Ryan Angelo- (parent) not present
Ryan Flynn-(parent) not present
Kelly Randall-(Parent)
Lindsey Bliven-(Parent)
Kayla Patten-teacher not present
Abby Pierson (Kayla student teacher)not present
Heidi Fee-teacher
Ann Marie Louzon-teacher
Sherri Jackson-teacher
Danielle Bate (parent) not present
Amanda Poppe Teacher

## Principal Poore called meeting to order at 7:31

## II. Open Forum

Lindsey Bliven- What are the plans for reading next year?
no tiering for reading is an option. There is some thought about going back to homerooms. Ideas from WIN Block (What everyone needs)
Schedule a time for resources, special education, and reading teachers. Not a time for Rti. The thought would be
Kerry's suggestion is 30 minutes, Jen thinking 45 minutes. Classroom teachers would be responsible for giving what the kids need. (Small group instruction, one to one, very skilled and focused time. Lindsey: Can the teachers schedule the rest of the day?
Tammy: more time to fit the pieces in.
Jen: small chunks of time that can be used for better reasons
Emily: Last year no tier last year, deeper bonds, more flexibility, Emily thinks the curriculum will be great for teachers
JP: wants WIN time to be successful. More of the materials can be used. Teachers will now be responsible for more tier 1 and 2. Less tier 3

Heidi: Loves the idea and a good blend. Scheduling might be difficult. Already thinking about how to work with small groups.
Heidi likes tier reading for grade 4. We know that switching in the older grades helps them prepare for middle school. In grade 4 is there a way to do some switching.

JP: Negative in middle school, there is no tiering. In the past grade 4 has done things in the past and flexed out to do things so that kids can get a break.
Grade 4 might look different.
Tammy: Tiering should not happen in grade 4 for next year.
Lindsey: in her school it is sprinkled throughout the day as opposed to all at once Report card meeting tonight: the classroom teacher will be the full assessor of all the grades throughout the day.

JP: Share any ideas or feedback

Tammy: Science of reading training, everyone will find it beneficial to implement what they are learning in the training. Everything we learn we bring it right back to the classroom. Christy agrees.

## III. Business

Superintendent Packard asked us to look at the attendance policy and the behavior code
Hallway running was added (eloping)
JP: looks for a pattern when entering the data into power school
She tries the "one and done" strategy
Angela this year is maxed out.
As the masks came off, the off task behavior has increased
Vandalism has been occurring more in our bathrooms
Tammy thinks a conversation among families would be helpful

JP visited all third and fourth grade classrooms and talked to the classes
Principals meeting last Friday it occurs at the middle school, smashing toilets, breaking things, extreme vandalism

Kelly, parents would not even know that there was a problem
Bathrooms are a serious problem within our building

## Becky:

What is the protocol for the green sheet: handle in house and contact the parent prior to the green sheet. There are not a lot of consequences. Consequences should be logical

Emily: What do we do because there really is not a consequence? Shift that parents are not holding the kids accountable.

Jen: What has the biggest impact for a consequence. Subs love working in our school.
Becky: What about detention after school?
Lindsey: How many behaviors do we have? About 5 right now. This is a low year, last year was more difficult.

Becky: Can you explain the Special Education Law: if the behavior is a function of the disability students cannot be held accountable without consent of the parent.
Tammy: Please repeat at a faculty meeting
Vanessa: I think parents would benefit from knowing this. She shared her experience and that staff need to know about the students.

Jen: Most kids get that the students have issues that cause them to do things. Some students ask why they are not getting in trouble.

Emily: I don't need to know what happens in the classroom if there is a situation. Kids will talk to their parents if there is a problem.

Christy: mention at the staff meeting it is important to look at each child as an individual.

Heidi: All teachers should look at students as individuals.
Tammy: collectively we can talk about how we speak to children, what we do, and how we respond.

Jen: goes back to lost at school. Have a "What's up Meeting"

Tammy: I statements -vs- you statement.
Maybe during the May PD day?
Maybe April ER day? Or a May ER day

Jen: The TA's are always aware of student needs and suggest ideas to help.

## COVID Updates:

A few cases. Flip the cafe is a consideration that has to be done building wide. We are going to hold off on flipping the furniture. This includes classrooms and groups

BA2 Variant:
Happening in Europe right now. Let's hope it does not come here

SIT Team Membership
Email, your term is ending, reapply by the 31st of March, and a team balances out the group and we have to make sure there is an equal amount.
We need more parents and community members
Lindsey: Nice that we have so many SIT members in our building.
I. Meeting Call to Order: 8:27

Next meeting in May

